



**CARER NETWORK LEAD
NORTH LANARKSHIRE CARERS TOGETHER (NLCT)**

Job Description

Hours

35 hours per week

Salary

£28,000 - £30,000

Duration

Permanent

Purpose of Post

1. To lead and manage the delivery of key objectives as agreed with Voluntary Action North Lanarkshire as part of the **Community Solutions Programme**, in relation to supporting carer engagement and influence across North Lanarkshire and facilitation of the North Lanarkshire Carers' Support Network.
2. To have a key role in the operational delivery and development of the organisation's key objectives as the **Adult Carer Campaigning, Information and Representation Service**, commissioned by Health & Social Care North Lanarkshire (HSCNL), working closely with NLCT's Development Manager, the Board of Directors, and key partners.
3. To contribute to the leadership of NLCT.

Reports to and supported by – Development Manager

Key Areas of Activity

Role Specific

1. Lead and facilitate effective delivery of the Community Solutions carer thematic element within the community and voluntary sector in North Lanarkshire. This will include:
 - a. Facilitation of the North Lanarkshire Carers' Support Network.
 - b. Support organisations with project proposals and monitoring & evaluation of successful projects.
 - c. Support successful projects and, on occasion the wider community and voluntary sector on the use of the Carer Engagement Tool.
 - d. Take a lead role in a multi-agency decision making panel for project proposals.
 - e. Liaison with key community networks to support carer engagement and influence across North Lanarkshire.
 - f. Work with local partners to ensure carers are considered as part of community developments.
 - g. Support the wider developments of the Community Solutions Programme in line with the Community Solutions Strategic Commissioning Plan.
2. Contribute to and support the development of internal and external communications, to ensure that staff, directors, unpaid carers, and wider stakeholders are informed of key developments in relation to national and local policy development.
3. As part of a leadership approach, support the effective delivery of NLCT's commissioned contract with Health and Social Care North Lanarkshire as directed by the Development Manager. In partnership with key stakeholders this includes:
 - a. Develop and strengthen mechanisms and structures to ensure that quality information is available for carers and partners in line with NLCT's role as the overarching carer Information and Advice service in North Lanarkshire.
 - b. Develop and strengthen mechanisms and opportunities for carer engagement, participation and consultation, recognising unpaid carers as Equal Partners in Care.
 - c. Develop and co-ordinate campaigning activity as part of a partnership approach with carers and other key stakeholders to raise awareness of carers' issues and campaign for improved rights for carers.
 - d. Support and contribute to the wider developments of HSCNL's strategy for carers and Community Solutions strategic commissioning plan.
4. Influence HSCNL policy, practice and service design for and on behalf of carers in North Lanarkshire as part of carer representation on strategic groups in North Lanarkshire and support carer representatives as part of formal representation on various fora.

5. Provide leadership and management support to staff including supervision, staff development days, and identifying training needs to meet the needs of the service.
6. Contribute to overall core service and programme monitoring, evaluation and reporting including the provision of reports required by the Development Manager.
7. Comply with health and safety requirements and data protection regulations.
8. Any other duties relevant to the role as agreed with Development Manager.

Professional and Corporate

1. Fulfil the role to the highest possible standard, acting professionally at all times in line with NLCT's Employee Code of Conduct and organisational values.
2. Promote and implement the aims, objectives and commitment to carers of North Lanarkshire.