

## EMPLOYEE SPECIFICATION

**Job Title: Carer Network Lead**

<b>Area</b>	<b>Essential</b>	<b>Desirable</b>
Qualifications/ Training	Good standard of general education.	Relevant degree or qualification in community development, community education, social work, public health and community care would be advantageous.
Experience	<p>Project management, leadership and/or co-ordination.</p> <p>At least 3 years' experience in health, social care or community work.</p> <p>Experience of supporting the completion of funding proposals and a sound understanding of monitoring, evaluation and outcomes.</p> <p>Experience and methodical approach to report writing reflecting contractual requirements.</p> <p>Effective partnership working across both voluntary and statutory sectors.</p> <p>Experience of facilitation, co-ordination of events, information sharing and being comfortable presenting and Chairing multi-agency meetings.</p> <p>Excellent negotiation skills.</p> <p>Experience of working on own</p>	<p>Experience of Client Relationship Management System (CRM) Charity Log.</p> <p>Understanding of the social and political context of working with and within communities.</p> <p>Experience of working within a carer organisation.</p>

	<p>initiative.</p> <p>Experience of working as part of a team.</p>	
<p>Knowledge/ Skills</p>	<p>A good understanding of health and social care structures.</p> <p>Excellent written and communication skills with the ability to engage effectively and communicate with diverse groups.</p> <p>Ability to meet demanding personal and team deadlines.</p> <p>Knowledge of policy, strategy and developments that impact on carers.</p> <p>The ability to interrogate, analyse and interpret research and information.</p> <p>Participative approaches to research, consultation and development.</p>	<p>Evidence of continued professional development.</p> <p>Understanding of the best practice standards for carer participation and engagement.</p>
<p>Personal Attributes</p>	<p>Confident self-starter with a commitment to partnership working.</p> <p>A critical thinker who is able to consider concepts and ideas and how these might apply in practice.</p> <p>Flexible approach.</p> <p>Able to plan, manage and organise their own workload to achieve outcomes and outputs within a defined timescale.</p> <p>Evidence of an empathetic, non-</p>	

	judgmental attitude.	
Other	Driving License and own transport.  Willingness to travel.  Willingness to work out with normal office hours on occasion.  Ability to work effectively from home.	