

# You make an emergency plan



## Do you provide care for someone?



You may be a parent, a husband or wife, a son or daughter, a sister or brother or friend to someone who needs support as a result of their illness (physical or mental illness and substance misuse), condition or disability. **If you provide them with help and support to manage their life – you are a carer.**

## What is an emergency plan?

It is a written document which lets people know what needs to be done to support the person you care for in an emergency, including if you are unable to carry out your caring role at short notice. For example if you are being admitted to hospital or you have a personal incident or accident.

## Why is an emergency plan important?

Having an emergency plan can help to prevent an emergency becoming a crisis.

An emergency plan makes sure that all the information and knowledge you carry in your head about the person you care for is written down. This can be shared in an emergency, in order to help support that person.

Completing an emergency plan can give you peace of mind and help you feel reassured about what would happen in the event of an emergency.

## The Carers Act

The Carers Act means that all carers have the right to an adult carer support plan or young carer statement.

This adult carer support plan must have information about whether the carer has arrangements in place for the care of the person they care for in an emergency. Writing these arrangements down is the emergency plan.

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Although I knew I was a carer – when I completed an Emergency Plan and saw the role I play in looking after my wife detailed, it struck me just how much she depends on me.

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## Who should I involve in the emergency plan?

Completing an emergency plan can help you to have conversations with your friends and family members about your caring role and provide the opportunity to check if and how they can help in an emergency.

Where possible, it is important to discuss the emergency plan with the person you care for to find out their views and wishes.

## What can I include in an emergency plan?

Think about all the care and support that you provide – it can help to think about a typical day. If your caring situation changes a lot over time think about what a good day and a bad day look like.

Emergency plans need to include details about the care and support you provide to the person as well as emergency contacts, health needs and preferred routines. It's also important to think about who needs to have a copy of the plan.



## How do I find out more about making an emergency plan?

Different arrangements for emergency planning are in place across Scotland. A helpful starting point for more information is Enable Scotland's emergency planning toolkit which you can access on line. [www.enable.org.uk/emergencyplanning](http://www.enable.org.uk/emergencyplanning) or contact North Lanarkshire Carers Together for a copy of the planning booklet.

## Taking a Preventative Approach

By planning in advance, carers can record their knowledge and expertise on paper which will ease the transition if someone needs to step into their caring role in an emergency. Professionals can use the toolkit to inform the discussions they have with carers about emergency planning. Each emergency plan is unique. We can support carers and and cared for individuals to explore the plans they need to put in place. On completion of the toolkit, carers should be ready to finalise their emergency plan.

It can also be a helpful resource to use on a day to day basis as many carers are able to share their knowledge with people involved in the person they care for.



Apart from feeling more secure having the emergency plan, I was so relieved having a staff member on hand to help me complete it.

My family are also happier knowing that they have a copy too.



Thank you to Enable Scotland for their input developing this leaflet.

## Contact details

For more information on creating a plan you can contact:

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